



Todd P. Chassee, M.D.  
Medical Director

Lance Corey  
MCA Systems Administrator

678 Front Avenue NW, Suite 410 \* Grand Rapids, Michigan 49504  
Phone (616) 451-8438 \* Fax (888) 505-6813  
www.kcems.org

## MEMORANDUM

### State Designated Medical Control Authority Representing

Aero Med  
Ada Twp Fire Dept  
Algoma Twp Fire Dept  
Alpine Twp Fire Dept  
Alto Fire Dept  
American Medical Response  
Rockford Ambulance  
Byron Twp Fire Dept  
Caledonia Twp Fire Dept  
Cannon Twp Fire Dept  
Cascade Twp Fire Dept  
Cedar Springs Fire Dept  
Chester Twp Fire Dept  
Courtland Fire Dept  
Cutlerville Fire Dept  
Dutton Fire Dept  
East Grand Rapids Dept  
of Public Safety  
Gerald R. Ford International Airport  
Grand Rapids Fire Dept  
Grand Rapids Twp Fire Dept  
Grandville Fire Dept  
Grattan Twp Fire Dept  
Kent City Fire Dept  
Kentwood Fire Dept  
Life EMS Ambulance  
Lowell Fire Dept  
Mercy Health Saint Mary's  
Metro Health Hospital  
Oakfield Twp Fire Dept  
Plainfield Twp Fire Dept  
Rockford Ambulance Service  
Rockford Fire Dept  
Sand Lake Fire Dept  
Solon Twp Fire Dept  
Sparta Fire Dept  
Spectrum Health -  
Butterworth Campus  
Spectrum Health -  
Blodgett Campus  
Spencer Fire Dept  
Walker Fire Dept  
Walker Police Dept  
Wright-Tallmadge Twp Fire Dept  
Wyoming Fire Dept

DATE: January 31<sup>st</sup>, 2019  
TO: All Kent County Life Support Agencies and Providers  
FROM: Dr. Todd Chassee, MD, FACEP  
SUBJ: Scope of practice

### Background

As part of our quality review process, it has been identified there are providers who being asked to perform outside of their current licensure level and scope of practice. This creates a hazard to our patients and should not be considered standard practice or encouraged by our providers.

A recently discovered hazardous practice is in the preparation of medications for administration. Providers who have not been trained and do not have the knowledge, expertise, or familiarization to do so should not be performing these actions. However, there have been other examples identified in past reviews in the quality review process including students starting IV's while not in defined clinical experiences.

Two situations have been identified to potentially cause confusion:

1. Providers who are licensed at a higher level than their agency they are currently working for, such as a Paramedic working for a MFR agency. Providers who find themselves in this situation may only operate at the level of licensure of the agency they are currently working for.
2. Students involved in a defined educational clinical who also work for the same agency at a licensure level underneath the training program, such as an EMT in a Paramedic program. These providers are only allowed to function at the higher level, and perform the skills and treatments when in a defined clinical experience.

### Intent

The intent of this memo is to provide Kent County EMS MCA providers clear direction on who is able to perform skills including the preparation of medications for administration.



Todd P. Chassee, M.D.  
Medical Director

Lance Corey  
MCA Systems Administrator

678 Front Avenue NW, Suite 410 \* Grand Rapids, Michigan 49504  
Phone (616) 451-8438 \* Fax (888) 505-6813  
[www.kcems.org](http://www.kcems.org)

### Expectations

#### **State Designated Medical Control Authority Representing**

Aero Med  
Ada Twp Fire Dept  
Algoma Twp Fire Dept  
Alpine Twp Fire Dept  
Alto Fire Dept  
American Medical Response  
Rockford Ambulance  
Byron Twp Fire Dept  
Caledonia Twp Fire Dept  
Cannon Twp Fire Dept  
Cascade Twp Fire Dept  
Cedar Springs Fire Dept  
Chester Twp Fire Dept  
Courtland Fire Dept  
Cutlerville Fire Dept  
Dutton Fire Dept  
East Grand Rapids Dept  
of Public Safety  
Gerald R. Ford International Airport  
Grand Rapids Fire Dept  
Grand Rapids Twp Fire Dept  
Grandville Fire Dept  
Grattan Twp Fire Dept  
Kent City Fire Dept  
Kentwood Fire Dept  
Life EMS Ambulance  
Lowell Fire Dept  
Mercy Health Saint Mary's  
Metro Health Hospital  
Oakfield Twp Fire Dept  
Plainfield Twp Fire Dept  
Rockford Ambulance Service  
Rockford Fire Dept  
Sand Lake Fire Dept  
Solon Twp Fire Dept  
Sparta Fire Dept  
Spectrum Health -  
Butterworth Campus  
Spectrum Health -  
Blodgett Campus  
Spencer Fire Dept  
Walker Fire Dept  
Walker Police Dept  
Wright-Tallmadge Twp Fire Dept  
Wyoming Fire Dept

It is the expectation that providers only operate at their authorized licensed scope of practice. This also includes performing skills and preparing medications for administration that they are qualified and authorized to administer under current protocol.

Included as part of this expectation is that MFR's and EMT's will not draw up or prepare any medications that they are not specifically authorized to administer.