

**West Michigan Regional MCC**  
System Protocol  
**MEDICATION ADMINISTRATION Addendum**

Date: **April 9, 2018**

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***Medication Administration Addendum***

**Purpose:** The WMRMCC adopts the state *Medication Administration* protocol with the following additions.

***Adopting MCAs will have an "X" under their MCA name. If no "X" is present, the MCA has not approved or adopted the protocol.***

Allegan	Barry	Clare	Ionia	Isabella	Kent	Mason
X			X		X	X
Montcalm	Muskegon	N. Central	Newaygo	Oceana	Ottawa	
X	X	X	X	X	X	

**I. Medication Cross-Check**

- A. The EMS Provider intending to administer a medication must verbally state to another person the intended medication name, concentration and intended dose, even if the person hearing cannot verify that the dose is correct.
- B. The person providing verification should confirm that the label of the medication matches what is verbalized as being the name and concentration of the medication, when possible.
- C. Reference materials are encouraged.

**II. Documentation**

- A. Documentation of the cross-check shall be included in the chart for each medication administered.
- B. Documentation of medication administration on the ePCR shall include the medication name, dose administered, administration time, route and justification (protocol, on-line, on-scene order).
- C. Document waste of controlled substances with witness signature
- D. Medication effect should be documented

**III. Medication Errors and near misses**

- A. In the event of a medication error, a report must be made to the agency supervisor and the receiving hospital with the transfer of patient care.
- B. All medication errors must be reported to the Medical Control Authority
- C. Medication errors and near misses must be reported via the website at [www.wmmcc.org](http://www.wmmcc.org) under the *Submit a Report>Report a Medication Error or Near Miss* link on the left.
- D. Any "near miss", where an error was almost made, must be reported to the agency supervisor and to the MCA; the web form should be used.
- E. Any medication error which is reported immediately by the provider, except in cases of gross negligence or willful misconduct, shall not result in suspension or revocation of privileges. If discovered by the agency or medical control authority after the fact, no such exemption will be considered.

MCA: **West Michigan Regional Medical Control Consortium**  
MCA Approval Date: **April 9, 2018**  
MDCH Approval Date: **April 30, 2018**  
MCA Implementation Date: **July 1, 2018**

**Section 9.1A**