



**City and County of San Francisco**  
**London N. Breed, Mayor**

**Department of Public Health**  
**Emergency Medical Services Agency**

**MEMORANDUM**

Date: March 23, 2020

To: Any Client Looking to Submit a Special Event Medical Plan

From: John Brown MD, San Francisco EMSA Medical Director

A handwritten signature in cursive script, appearing to read "John Brown", with a horizontal line extending to the right.

Subject: Temporary Suspension of Medical Plan Review and Approval

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In alignment with the Shelter in Place Order of the Health Officer C19-07 and the Governor's Statewide Shelter in Place order, I have directed EMS Agency staff to suspend the review and approval process for all special event medical plans. This suspension shall end once the Shelter in Place Orders are rescinded, and special event/social activities are cleared to resume.

Clients (event promoters or medical staff coordinators) are still welcomed to submit medical plans for future events. They will remain pending and not approved until the afore mentioned orders are lifted.

Please contact Lead EMS Agency Specialist David Ebarle at [david.ebarle@sfdph.org](mailto:david.ebarle@sfdph.org) if you have any questions.